

President Vicki Hoppe called the Public Hearing for the Proposed Amendments to the Planning and Zoning Code for Agricultural Uses and Medical Marijuana Uses of July 11, 2017 to order at 7:00 p.m.

Community Development Director, John Creech, began the public hearing describing the two Ordinances up for third readings. The first one, Ordinance 2017-17 will prohibit the use of medical marijuana and any medical marijuana-type business, in every zoning district, and creates specific zoning definitions consistent with the State of Ohio. The second one, Ordinance 2017-20 will establish agricultural guidelines specific to front yard usage, create specific zoning definitions for front yard usage, and establish setbacks and a maximum area in the front yard. The Planning Commission reviewed and approved both of these Ordinances and recommended approval by City Council.

President Hoppe welcomed any resident wishing to speak on either of the zoning amendments to come forward and provide his/her name and address. No resident came forward. President Hoppe called for any questions from Council, and heard none. President Hoppe closed this Public Hearing at 7:03 p.m.

President Vicki Hoppe called the Public Hearing for the Annual 2018 Tax Budget of July 11, 2017 to order at 7:03 p.m.

Finance Director Scott McKeehan reviewed the budget (Resolution 2017-R-14), explained that it is a very basic look at what next year will look like as far as operations and plans. To be in compliance, and in order to gain our local government funds, this Resolution is filed annually with the County, and includes any tax levy, which the City has none. Highlights for 2018 include a significant capital, lower debt, and the increase in lane miles which get calculated into our local government funds received.

President Hoppe called for any questions from Council, and heard none. President Hoppe welcomed any resident wishing to speak on this matter to come forward and provide his/her name and address. No resident came forward. President Hoppe closed this Public Hearing at 7:06 p.m.

President Vicki Hoppe called the regular Sharonville Council meeting of July 11, 2017 to order at 7:06 p.m. A moment of silence was held followed by the Pledge of Allegiance led by Paul Schmidt.

ROLL CALL

- ◆ In attendance for Roll Call were Council Members: Rob Tankersley, Charles Lippert, Shayok Dutta, Dave Koch, Sue Knight and Paul Schmidt. Absent with notice: Mark Piepmeier, Teresa Bucheit and Mike Wilson.

MINUTES

- ◆ The Minutes from the regular council meeting of June 13, 2017 were approved as written and distributed.

REPORTS AND COMMUNICATIONS

◆ **MAYOR – KEVIN HARDMAN**

- Requested two Executive Sessions: 1) to review negotiations or bargaining sessions, and 2) to discuss a potential purchase or sale of property.
- Thanks given to Parks and Recreation Department for a great Fourth of July celebration. It was extremely well attended; looking forward to next years.

◆ **SAFETY SERVICE DIRECTOR – JIM LUKAS**

- Update provided on issues some residents have been experiencing with their trash collection. Advised that trash being collected at a later time of day cannot be rectified, however, trash not being collected on the assigned day, can and will be corrected by Rumpke management, who added that issue is due to new drivers and new routes. The City expressed their disappointment to Rumpke. Mr. Lukas is requesting any resident experiencing a problem with their trash collection to call the City.
- Explanation of Legislation:
 - 2017-17 was the focus of the public hearing.
 - 2017-18 is regarding the detention basin at Kemper and Mosteller Roads.
 - 2017-20 was the focus of the public hearing.
 - 2017-25 is the result of the Ohio Rail Development Commission proposal to improve the rail crossing on Sharon Road, at no cost to the City. They are hoping construction will start, depending on availability of funds, in 2018.
 - 2017-27 is an appropriation for body cameras; Scott McKeehan explained the funds for this comes from re-appropriating funds leftover from the 2016 budget bundled with the funds set aside for this in the 2017 budget.
 - In response to Councilman Tankersley's question, Chief Blasky explained the implementation process will be as soon as possible, however, it will take time to get 40 pieces of equipment made and delivered and additional time to train.
 - 2017-28-E is the topic of one of the Executive Sessions.
 - 2017-R-14 is the tax budget from the second public hearing.
 - Voice Vote is for approval to apply to an annual grant reimbursement for the bullet resistant vests which the department will have to buy regardless, hoping this grant will pay the City back half

◆ **PRESIDENT OF COUNCIL – VICKI HOPPE**

- With Sharonfest approaching, a request for volunteers was made to help the festival committee sell beer tickets.

◆ **AUDITOR – ED CUNNINGHAM**

- No report.

◆ **TREASURER – KURT IREY**

- No report.

◆ **PUBLIC WORKS DIRECTOR – JOE KEMPE**

- The Public Works Department Annual Report was provided and is attached to the minutes.
 - Councilman Koch asked Mr. Kempe if any complaints were raised with cracked ceilings in the new residential; the reply was no complaints.

RESIDENTS DESIRING TO BE HEARD BEFORE COUNCIL

- ◆ None.

COUNCIL COMMITTEES

◆ **COMMUNITY SERVICES – ROB TANKERSLEY**

- The next Community Services Committee Meeting will be Wednesday, August 02, 2017 at 4:30 p.m. in the Administration Conference Room.

◆ **BUDGET & FINANCE – DAVE KOCH**

- No report.

◆ **HONORED CITIZENS – SUE KNIGHT**

- The Honored Citizens Committee in September, details to follow.

◆ **LAW & PUBLIC SAFETY – PAUL SCHMIDT**

- The next Law & Public Safety Committee meeting is scheduled for Tuesday, August 01, 2017 at 4:00 p.m. in the Administration Conference Room.

EXECUTIVE SESSION

- ◆ At 7:26 p.m. the motion by Mr. Tankersley to move to go into Executive Session pursuant to section 121.22(G)(4) of the Ohio Revised Code, to review negotiations or bargaining sessions and 121.22(G)(2) of the Ohio Revised Code, for the sale of land, was seconded by Mrs. Knight. Roll Call Vote to move into Executive Session. Motion approved unanimously. The motion by Mr. Lippert to come out of Executive Session was seconded by Mr. Koch. Roll Call Vote to come out of Executive Session. Motion approved unanimously.

RULE SUSPENSION MOTIONS

- ◆ The motion by Mr. Koch for the suspension of the regular rules of Council to allow for a first and only reading on Ordinance 2017-25, Ordinance 2017-27 and Ordinance 2017-28-E was seconded by Mr. Lippert. Voice Vote on passage. Motion approved unanimously.

UNFINISHED BUSINESS

- ◆ **ORDINANCE 2017 – 17**, An Ordinance Prohibiting Medical Marijuana Cultivators, Processors, Retail Dispensory Establishments, and Medical Marijuana-Related Businesses or Home Occupations Licensed Under Ohio Revised Code Chapter 3796 Within the City of Sharonville, Ohio, and Amending Sharonville Code Chapter 1111 to Address Medical Marijuana. Clerk of Council gave the third reading of this ordinance. An audience member demonstrated his desire to be heard that this time and a discussion between President Hoppe and that audience member followed. It was declared by President Hoppe that the public was given two opportunities to speak on the matter and the meeting was at the point of voting on the issue without further questions from the public. The motion for passage by Mr. Lippert was seconded by Mr. Schmidt. Discussion from Council: Councilman Lippert pointed out that although the House Bill authorizes medical marijuana, the regulations won't be complete until September 2018, which puts the City in a dangerous situation if the City were not to ban the use now. Without knowing what the regulations will be, someone could be grandfathered in under different guidelines. It would be easier for the City to change things later down the road if the need is there. Roll Call Vote on passage. Motion approved unanimously.
- ◆ **ORDINANCE 2017 – 18**, Authorizing the Safety Service Director to Enter Into a Contract for the Mill Creek Stream Function Restoration Project for the Kemper Road Retention Pond. Clerk of Council gave the third reading of this ordinance. The motion for passage by Mr. Tankersley was seconded by Mr. Dutta. Roll Call Vote on passage. Motion approved unanimously.
- ◆ **ORDINANCE 2017 – 20**, Adding a New Agriculture Definition to the Sharonville Zoning Code and Amending Sharonville Code Sections 1131.02 and 1125.02 to Provide Setback Requirements for Agriculture Uses. Clerk of Council gave the third reading of this ordinance. The motion for passage by Mrs. Knight was seconded by Mr. Koch. Roll Call Vote on passage. Motion approved unanimously.

NEW BUSINESS

- ◆ **ORDINANCE 2017 – 24**, Amending Sharonville Code Section 351.20 to Prohibit Parking on Public Property Under Certain Conditions. Clerk of Council gave the first reading of the ordinance.
- ◆ **ORDINANCE 2017 – 25**, An Ordinance Accepting the Proposal of the Ohio Rail Development Commission (ORDC) for the Modification of the Traffic Signal at the Intersection of E. Sharon Road and Canal Road. Clerk of Council gave the first and only reading of this ordinance. The motion for passage by Mr. Tankersley was seconded by Mr. Lippert. Roll Call Vote on passage. Motion approved unanimously.
- ◆ **ORDINANCE 2017 – 26**, Authorizing the Safety/Service Director to Dispose of Excess Vehicle No Longer Necessary for Municipal Purposes. Clerk of Council gave the first reading of this ordinance.
- ◆ **ORDINANCE 2017 – 27**, Amending 2017 Appropriations for Drug Law. Clerk of Council gave the first and only reading of this ordinance. The motion for passage by Mr. Koch was seconded by Mrs. Knight. Roll Call Vote on passage. Motion approved unanimously.
- ◆ **ORDINANCE 2017 – 28 – E**, Authorizing the Safety Service Director to Enter Into a Contract, Which the Council of Sharonville Hereby Approves, Approving the Collective Bargaining Agreement With Sharonville Fire Department Union, IAFF 4498, for Calendar Years Beginning 2017 Through Calendar Year 2019. Clerk of Council gave the first and only reading of this ordinance. The motion for passage by Mr. Lippert was seconded by Mr. Tankersley. Roll Call Vote on passage. Motion approved unanimously.
- ◆ **RESOLUTION 2017 – R – 14**, Adopting 2018 Tax Budget. The Clerk of Council read the resolution. The motion for passage by Mr. Schmidt was seconded by Mrs. Knight. Roll Call Vote on passage. Motion approved unanimously.
- ◆ **VOICE VOTE** – President Hoppe called for a Voice Vote requesting Council’s approval to Allow the Police Department to Apply for a UDDOJ Bulletproof Vest Partnership Grant. The motion for consideration by Mr. Tankersley was seconded by Mr. Lippert. Voice Vote called. Motion approved unanimously.

RESIDENTS DESIRING TO BE HEARD BEFORE COUNCIL

- ◆ Gary Meyer, 3995 Bainbridge Drive, 45 year resident, American Citizen, spoke to Council on the issue of medical marijuana. Expressed his disappointment with the lack of response to his emails sent to Council, seeking more information on the banning of medical marijuana. Mr. Meyer believes there are advantages in having a dispensary nearby, an opportunity for more jobs and tax revenue. Mr. Lukas provided a printout of his response which he emailed to Mr. Meyer on June 2nd addressing this issue. Mr. Meyer was upset by the lack of residents in attendance for this particular topic, and the lack of attention and response given to his concerns.

OTHER MATTERS TO BE HEARD BEFORE COUNCIL

- ◆ Councilwoman Knight noted the Sharonville Sharks swim team beat Evendale.
- ◆ Thanks given to Debbie O’Toole for filling in as Clerk of Council.

ADJOURNMENT

- ◆ The motion by Mr. Tankersley to adjourn the meeting was seconded by Mr. Lippert. President of Council Vicki Hoppe adjourned the meeting at approximately 8:30 p.m.

ATTEST

Teresa Bucheit, Clerk of Council Date

Vicki Hoppe, President of Council Date



2016 Annual Report to Council

*Presented by Joe Kempe
Public Works Director
July 11, 2017*

MISSION STATEMENT

The Mission of the Public Works Department is to provide the residents of Sharonville the best overall services for a better way of life. Through these services, the Public Works Department is committed to keeping the City of Sharonville clean, attractive and a desirable place to live and do business.

INTRODUCTION

The employees of the Public Works Department take pride in their work and make every effort to provide quality services for the residents of Sharonville. These services include: street, curb and sidewalk maintenance; storm water maintenance; park maintenance; street sweeping and snow removal; supervising trash and recycling collection; special brush & junk collection; facilities maintenance; and helping residents solve problems by offering suggestions or solutions.

PERSONNEL

Name	Public Works Position	Hire Date	Years of Service
Andy Baur	Sr. Housing Maint Mgr	12/4/2006	10.00
Billy Aven	Senior Operator	9/8/2015	1.25
Matt Baum	Senior Operator	9/28/2015	1.25
Jason Beatty	Senior Operator	10/22/2012	4.25
Randy Bernhardt	Senior Operator	7/1/1988	28.50
Lori Bishop	Administrative Clerk	5/20/1996	20.50
Mike Carlson	Maintenance Manager	4/17/2000	16.75
David Fuersich	Senior Operator	5/13/2013	3.50
Tom Graves	Senior Operator	3/1/1997	19.75
Joe Kempe	Public Works Director	9/5/2011	5.25
Michael Leach	Senior Operator	7/23/2007	9.50
George Joe Lisi	Probationary Operator	4/11/2016 New Hire	.75
Chad Meadows	Senior Operator	7/10/2000 Resigned 3/11/2016	16.25
Rick Ostendorf	Mechanic	3/22/1999	17.75
Harry Schmeusser	Street Operations Specialist	12/1/2014	2.00
John Schroeder	Senior Operator	2/11/2013	3.75

Average Years of Service in PW Division as of 12/31/16 **9.15 years**
(Excludes Joe Kempe and Lori Bishop)

Name	Parks Maintenance Position	Hire Date	Years of Service
Randy Elder	Maintenance Operator	03/03/2003	13.25
Rick Hamm	Maintenance Operator	07/24/1978	38.50
Richard Harmon	Permanent Part Time	11/25/2000	16.00
Bryan Huff	Maintenance Operator	09/08/2008	8.25
Scott Lindner	Maintenance Operator	06/25/2001	15.50
Tom Losekamp	Maintenance Operator	10/15/2001 Retired 6/30/2016	15.25
Pat Schehr	Maintenance Manager	04/01/1991	25.75
Bill Slater	Maintenance Operator	10/16/1997	19.25

Average Years of Service in Parks Division (Full Time) as of 12/31/16 **20.08 years**

Service Awards for 2016:

- 5 years of service (2011 hire) - Joe Kempe
- 10 years of service (2006 hire) - Andy Baur
- 15 years of service (2001 hire) - Scott Lindner & Tom Losekamp
- 20 years of service (1996 hire) - Lori Bishop
- 25 years of service (1991 hire) - Pat Schehr

PUBLIC WORKS EQUIPMENT INVENTORY

HIGHWAY EQUIPMENT

<u>No.</u>	<u>Description</u>	<u>Service Date</u>	<u>Condition</u>
1	Ford Gas F250 Pickup, w/9' Snowplow, Crew Cab	2004	Good
2	International Diesel Dump Truck Model 7400 SFA 4x2 (SA 525), 8 CY	2013	Excellent
3	International Diesel Dump Truck Model 7400 DT466, 7.7 CY	2004	Poor
4	Ford Diesel F550 Super Duty XLT Dump Truck, 4.3 CY	2012	Excellent
5	International Diesel Dump Truck Model 7400 Workstar, 8 CY	2008	Good
6	International Diesel Dump Truck Model 7400 SFA 4x2 (SA 525), 8 CY	2015	Excellent
7	Johnston Vacuum Sweeper VT651	2016	Excellent
8	Ford Diesel F450 Super Duty Dump Truck	2016	Excellent
9	Ford Diesel F350 XLT Super Duty Pickup Truck	2001	Fair
11	Ford Gas Ranger XLT (GVA Vehicle)	1995	Poor
15	International Diesel Dump Truck Model 7400 DT466, 9.3 CY	2004	Good
16	Ford Diesel F350 Crew Cab 4WD Pickup Truck	2015	Excellent
18	Ford Gas F550-AT37 Utility Truck w/Aerial Boom	2013	Excellent
20	Ford Diesel F350 Diesel Pickup Truck w/snow equipment	2016	Excellent
21	Ford Expedition XLT (Street Maintenance Manager)	2004	Good
24	Ford Diesel F550 Super Duty XLT Dump Truck, 4.3CY	2016	Excellent

OFF ROAD EQUIPMENT

<u>No.</u>	<u>Description</u>	<u>Service Date</u>	<u>Condition</u>
10	Diesel Morbark Brush Chipper	2014	Excellent
12	CAT 259B3 Compact Track Loader-Skid Steer	2012	Excellent
13	Diesel Case Backhoe 580 Super M	2006	Good
14	Diesel Ford Model 4610 Tractor	1988	Poor
17	CAT Wheel Loader 914K	2016	Excellent
19	Diesel Morbark Brush Chipper	2008	Fair
22	CAT 305E Mini Excavator with EX30-Mower	2014	Excellent
23	Kubota RTV X1100CWL	2015	Excellent
	Stepp Hot Box SPH 1.5 (2 ton)	2012	Good

MISCELLANEOUS EQUIPMENT

Six (6) Riding Mowers	Two (2) Walk Behind Mowers	Two (2) Push Mowers
Nine (9) Snow Plows	Two (2) Snow Blowers	Two (2) Generators
One (1) Concrete Grinder	One (1) Concrete Pressure Cleaner	One (1) Compactor Plate
One (1) Hydraulic Pump	One (1) Air Compressor	Sixteen (16) Weed eaters
Seven (7) Back Pack Blowers	Two (2) Hand Blowers	Four (4) Trimmers
Four (4) Edgers	Two (2) Concrete Saws	
Eight (8) Chain Saws	One (1) Pole Saw	

PARKS MAINTNENACE EQUIPMENT INVENTORY

VEHICLE EQUIPMENT

<u>No.</u>	<u>Description</u>	<u>Service Date</u>	<u>Condition</u>
18	Ford E350 Econoline Bucket Truck	1999	Poor
R-4	Ford F250 Pickup Truck 4x2	2003	Fair
R-1	Ford F450 Super Duty Dump Truck	2006	Fair
R-5	Ford F250 SRW Super Duty Truck	2008	Good
R-3	Ford F250 Super Duty Truck	2016	Excellent
	Deere Gator	2002	Poor
	Deere Gator	2007	Fair
	Deere Gator	2013	Excellent
R-6	Ford Tractor 3430 Model BA514C	1990	Fair
R-2	Deere Tractor Model 4320	2006	Good

MISCELLANEOUS EQUIPMENT

Four (4) Riding Mowers	One (1) Walk Behind Mowers	Three (3) Push Mowers
Four (4) Weed eaters	Two (2) Hedge Trimmers	One (1) Flower Auger
Two (2) Back Pack Blowers	Three (3) Hand Blowers	One (1) Cut off Saw
Two (2) Chain Saws	One (1) Pole Saw	Two (2) Mini Tillers
One (1) Sod Cutter	One (1) Front Tine	
One (1) Snow Plow	Two (2) Snow Blowers	One (1) Salt Spreader
Two (2) Generators	One (1) Power Washer	One (1) Chipping Hammer
Two (2) Walling Pumps	One (1) Air Compressor	One (1) Trash Pump
Two (2) Carpet Cleaners	Two (2) Vacuum Cleaners	One (1) Backpack Vacuum
One (1) High Speed Buffer	One (1) Floor Machine	One (1) Carpet Cleaner
One (1) Carpet Spot Cleaner	One (1) Floor Scrubber	One (1) Floor Sweeper
One (1) Shop Vac. - 14 Gal.		

SAFETY MEETINGS

Safety is the Public Works Department's first priority. The Public Works Department endeavors to conduct a Safety Meeting at least once per quarter. The following is a listing of Safety Meetings for 2016:

- ✓ Electric and Gas Safety – training by Duke Energy
- ✓ Chainsaw Safety Operation – training by Stihl Tools
- ✓ Storm Water Pollution Prevention – training by Hamilton County Public Health
- ✓ CDL Snow Plowing Roadeo – training by Hamilton County Engineers Office
- ✓ Work Place Drug Free Training – mandatory by City
- ✓ Heavy Equipment – Wheel Loader – training by Ohio CAT
- ✓ Snow Plow Rodeo – training competition by PWOSO
- ✓ Snow Equipment Training for new Ford Super Duty Truck – training by Henderson Equipment
- ✓ Street Sweeper Training on new Johnston Street Sweeper – training by MTECH
- ✓ CPR – AED – First Aid – Blood Bourne Pathogens – training by Sharonville Fire Department
- ✓ Snow Planning and Safety – training by Mike Carlson
- ✓ Cold Stress Guide/Hypothermia – Pat Schehr presented
- ✓ Sun Exposure and Skin Cancer Awareness

NEW CAPITAL EQUIPMENT PURCHASES



JOHNSTON VT651 STREET SWEEPER \$238,237



CAT 914K WHEEL LOADER \$102,794



FORD F550 SUPER DUTY DUMP TRUCK \$87,427

SERVICES FROM THE DEPARTMENT

Garage Operation

The Public Works mechanic, Rick Ostendorf, provides city wide operational support, repair and preventative maintenance for all equipment and vehicles for the Public Works Department, Police Department, Recreation Maintenance Department and the ambulances for the Fire Department. Rick is a highly qualified Master Certified Mechanic with 42 years' experience and knowledge of both diesel and gasoline engines in a vast array of power ranges.



Over the last several years, the maintenance of the vehicles has been computerized with the purchase of maintenance software to better diagnose the problem(s) with the vehicle and what the proper procedure is to fix the problem(s). Also, upgraded diagnostic software has been installed to enhance the process of electronically maintaining vehicle records.

Brush & Limb Chipping

Brush and limb chipping in neighborhoods is a year round service. Public Works also trims brush and trees in the right of way for safe visibility and tree limbs that hang too low over streets making it safer for school buses and large city vehicles to drive the city streets safely.

Non-Conforming Material Collection

The Public Works Department collects any material which is not picked up by our contract hauler, such as: tree roots, stumps, or pieces too large (over 8" in diameter) for the chipper to digest; rehab material from a kitchen, bath, or other construction activity. A total of 108 – 30 yard dumpsters were used in 2016 costing the city \$42,660.00 which is \$3,591.00 less than in 2015.

Truck Loan Program

The Truck Loan Program is available from April through October for the overnight use of a Public Works truck at a nominal fee. This allows a resident, church or business the opportunity to dispose of a large amount of non-conforming material. During 2016, a total of 149 trucks were loaned out to residents and businesses and the total amount of revenue received was \$8,040.00.

Roadway Cleaning and Maintenance

The street sweeper is out most every day except in the cold winter months when freezing temperatures have an effect on the water lines and the spray that can create ice on the roadway. It does an excellent job keeping the streets clean and preventing debris from collecting at the opening of the catch basins. The crew, on a daily basis, collects road kills, construction materials, vehicle parts, tires, and other road obstacles/materials that have fallen off trucks, trailers and vehicles.

Storm Drainage and Culvert Cleaning

Culverts are constantly checked for obstructions and cleaned as needed, preventing the potential for flooding. The Creek Road Retention Dam is inspected at least once per quarter each year and always after a heavy rainfall. This retention dam is a vital means of flood control for the entire downtown area of Sharonville, making it critical that all essential maintenance measures are in place to make sure that all protective equipment is in good working condition.

Grass Complaints

The Community Development Department received 151 complaints of high grass and weeds in 2016. Public Works had to cut 19 of these properties. The property owners are charged a fee for the work performed by the Public Works Department. A total of \$1,881.13 in assessed fees was paid by the property owners in 2016. If the property owner fails to pay those fees, an assessment is placed on the property duplicate through the County Auditor's office.

Park Maintenance

The Park Maintenance Division is responsible for maintaining several parks throughout the city:

- ❖ **Berke Soccer Complex** located at the end of Best Place includes four (4) soccer fields, public restrooms, a picnic shelter, and a concession stand open during soccer games
- ❖ **Gorman Park** located on the west side of Sharonville includes three (3) ballfields, a tennis court, a playground, a walking track, picnic shelter, gazebo, and public restrooms
- ❖ **Gower Park** located across from the Sharonville Community Center includes three (3) tennis courts, one (1) lighted class A ballfield and one (1) class D ballfield, a playground, patio tables, walking trail, two (2) picnic shelters, the Lovitt Building, and a scenic creek
- ❖ **Kemper Sports Park** located at 4664 East Kemper Road includes two (2) lighted class A & B ballfields and two (2) class C & D ballfields, a concession stand with an elevated patio deck, and public restrooms
- ❖ **Orchard Park** is a neighborhood playground park located on Orchard Street
- ❖ **Patriot Pointe** located on Thornview Drive just south of the Sharonville Community Center honors all veterans of the United States military
- ❖ **Trammel Fossil Park** located at the end of Tramway Drive off Hauck Road includes fossils dating over 440 million years ago. Informational signs are on site to educate and identify fossils found in the park. A hiking trail and picnic tables are also located in the park.
- ❖ **Twin Creek Preserve** located in the Berke Soccer Complex is a wetlands, wildlife and flood control area that provides critical stream and wetland habitat necessary for a broad array of aquatic organisms and is home to thousands of native plants. A walking path with informative signage surrounds the wetlands.
- ❖ **Upper Grove Knoll** located between the Sharonville Community Center and the Public Library includes a basketball court, an outdoor stage, a gazebo, and picnic tables



The Park Maintenance Division's other maintenance responsibilities include:

- Assist in the maintenance of the Community Center Building
- Maintaining all their mowing equipment, tools and vehicles
- Snow removal and salting of all parking lots for the Community Center and parks

Overtime

Public Works employees are subject to call-in duty 24/7 for a variety of activities and maintenance responsibilities. The City does not shut down between the hours of 3:30 PM to 7:00 AM. For that reason, overtime is a mandated duty of this department. The following is a breakdown of the 2016 overtime hours and the cost associated with those hours:

- **Event Overtime** (i.e. Car Show, 4th of July Parade and Activities, etc.)
 - Overtime Hours 130.5 Hours
 - Overtime Cost **\$5,956.06**
- **General Overtime** (i.e. Call-ins for emergencies or maintenance, extra work)
 - Overtime Hours 495 Hours
 - Overtime Cost **\$21,762.67**
- **Snow/Ice Removal** (Calendar year 2016)
 - Overtime Hours 357.25 Hours
 - Overtime Cost **\$17,496.26**
- **Golden View Acres** (i.e. call-ins for emergencies or maintenance)
 - Overtime Hours 67 Hours
 - Overtime Cost **\$3,161.05**

Snow Removal for Winter Season 2016-2017

The Public Works Department takes a lot of pride in the city's snow removal process. The department works very diligently preparing the trucks and other equipment for the snow removal process. The routes are reviewed yearly to make sure all streets are covered in the most efficient manner possible.

- ★ The winter season of 2016-2017 was extremely mild in comparison to past seasons. Over the previous ten years, the City's average yearly salt usage was 1,601 tons and average usage of liquid chemicals was 3,766 gallons. In the 2016-2017 winter season, the amount of salt used was 430 tons which is about 27% of the 10 year average and 2,370 gallons of liquid chemicals which is about 63% of the 10 year average. The Department is attempting to utilize more liquids to reduce the amount of salt thrown onto the pavement.
- ★ *The Expenditures for the winter season of 2016-2017 totaled \$57,328.40 which is a 66% reduction from the expenditures totaling \$169,794.36 for the winter season of 2015-2016.*

Materials:

Salt purchased	834.24 tons at \$50.91/ton (average)	\$ 42,471.16
Salt usage (including Princeton)	430.00 tons	
(Princeton School District purchased 58.86 tons of salt)		
Calcium Chloride purchased	0.00 gallons at 1.16 cents/gal	
Calcium Chloride usage	2,000.00 gallons	
Brine purchased	3,400.00 gallons at .153 cents/gal	\$ 520.20
Magic Ice Be Gone purchase	2,000.00 gallons at 2.745 cents/gal	\$ 5,490.00
Magic/Brine usage	370.00 gallons	

Vehicle Usage:

Total Miles Driven	1,976 miles	
Diesel Fuel Usage in gallons	420 gallons at \$2.10 (aver. cost)	\$ 882.00
Total Maintenance costs for January, February, March 2017 only		\$ 484.92

(No cost consideration has been included for machine usage, mileage or depreciation)

Man Hours

Straight Time	98 Hours	\$ 2,574.49
Overtime	113 Hours	\$ 4,905.63
Double Overtime	0 Hours	\$ 0.00

Total Snow Removal Cost for 2016-17 Season **\$ 57,328.40**

Expenditures for 2016-17 season were 66% less than the 2015-16 Season

Total Amount of Snow = 6 inches

First Ice Event – December 13, 2016

Total Snow/Ice Events = 5

Last Snow Event – March 4, 2017

BUILDING, LAND & STREET MAINTENANCE REPAIRS & CAPITAL IMPROVEMENTS

The following 2016 projects were performed in-house by the PW Department:

- ★ Remodeled the Employee Lounge with new cabinets, sink, countertops and paint (labor only)
- ★ Constructed a wood split fence at the Sharondale Cemetery with material costs of **\$392**
- ★ Replaced nine (9) old wood benches with new maintenance free benches with material costs of **\$7,338**
- ★ Replaced seventeen (17) small Corp. Sign Poles with treated wood with material costs of **\$5,582**
- ★ Repaired or reconstructed forty (40) catch basins throughout the city with material costs of **\$5,415**
- ★ Replaced sixteen (16) Street Lamps around the Municipal Building with material costs of **\$35,040**
- ★ Repaired a 7 foot section of a storm drain pipe at corner of Creek Road and Maple Street with material in stock
- ★ Power washed and sealed decorative crosswalks on Chester Road at a cost of **\$8,650**
- ★ Constructed the Events Entrance Wall at a cost of **\$11,480**
- ★ Renovation of Gathering Room – floor & wall tile, painting, new furniture at a cost of **\$9,070**
- ★ Constructed an Allen Block Retaining Wall at Kemper Park at a cost of **\$2,560**
- ★ Installed four (4) new handicap parking spots and line painting on upper and lower Community Center parking lots at a cost of **\$377**

The following projects were performed in 2016 by outside vendors:

➤ **Street Maintenance & Repairs:**

Total: \$1,796,037

- ✓ Adleta Construction was the contractor for the City's 2016 Street Repair Program which included Sharondale (Creek to LeMarie and Eljay to Thornview), LeMarie (Sharondale to cul-de-sac), Alba, Thornview (Sharondale to Robindale), Wintergreen, Robindale, Beavercreek, Sarazan, Mefford, Maple St. at a cost of **\$1,463,965** – MSD reimbursed the City **\$25,810** for the cost of adjusting 58 MSD sewer manholes as part of the 2016 Street Repair Program
- ✓ Adleta Construction repaired four (4) street locations in the Indian Springs Subdivision; the Sovereign Drive Roundabout; 80 Ft. x 12 Ft. section of Skate Ct.; and the apron approach on Reading at Creek Roads as extra work on the 2016 Street Program for a cost of **\$48,582**
- ✓ Hendy Construction was the contractor for the City's 2016 Curb, Sidewalks & Concrete Program at a cost of **\$73,682**
- ✓ Scodeller Construction was the contractor for the City's 2016 Crack Sealing Program at a cost of **\$39,438**
- ✓ A & A Safety, Inc. was the contractor for the City's 2016 Street Painting Program at a cost of **\$33,551**
- ✓ J.R. Jurgensen was the contractor for the Sharon Road Resurfacing Project at a cost of **\$368,606** (OKI Funding = \$246,057)
- ✓ Mt. Pleasant Blacktopping repaired three (3) asphalt areas on Julianne Drive at a cost of **\$7,500**
- ✓ Neyra Construction crack sealed, milled and patched asphalt street on E Business Way at a cost of **\$6,770**

➤ **Street Capital Improvement Projects:**

Total: \$55,067

- ✓ Capital Electric replaced back up batteries for traffic controls at two (2) intersections (Kemper Connector & Reed Hartman and Kemper Connector & Kemper at a cost of **\$2,855**
- ✓ Capital Electric replaced the old 3-way flashers on Chesterdale Road at a cost of **\$2,750**
- ✓ Capital Electric relocated the city's traffic signals onto Duke's new metal utility poles on Kemper Road from Chester to Chesterdale Road at a cost of **\$49,462**

- **Storm Water Maintenance Repairs:** **Total: \$184,167**
 - ✓ J.R. Jurgensen was the contractor for the Kemper Channel Erosion Project at a cost of **\$141,598**
 - ✓ Hendy Construction reconstructed two (2) catch basins on Sharon Road at a cost of **\$4,000**
 - ✓ Ford Development raised a buried manhole on Kemper Road between the Julianne Drive entrances at a cost of **\$2,400**
 - ✓ Adleta Construction replaced two (2) storm pipes at Chesterdale and Crescentville Roads at a cost of **\$22,484**
 - ✓ Televac flushed out four (4) catch basins and the storm sewer lines plus approximately 300 feet of 36 inch storm pipe that outleted to the Railroad property on Sharon Road at a cost of **\$13,685**

- **Building & Lands Maintenance Repairs:** **Total: \$119,929**
 - ✓ ESI & Cummins (Generator) replaced the old spliced underground wiring between the Municipal Building & the main electrical box attached to the garage at a cost of **\$24,948**
 - ✓ Neyra Construction repaved the parking lot at the Historical Society Building at a cost of **\$20,662**
 - ✓ Neyra Construction crack sealed, sealed and re-stripped the tennis court parking lot at Gower Park at a cost of **\$3,602**
 - ✓ Neyra Construction crack sealed and sealed Kemper Park and Berke Park lots at a cost of **\$5,338**
 - ✓ Neyra Construction crack sealed and sealed part of the walking path and grinded down and repaved the balance of the walking path at Gower Park at a cost of **\$20,782**
 - ✓ Davey Tree cut down an old Hickory tree at the Historical Building at 11115 Main St. at a cost of **\$1,315.00**
 - ✓ Davey Tree pruned the tree canopy on Thornview Drive at a cost of **\$4,950**
 - ✓ Davey Tree grinded and hauled away all debris for 68 tree stumps throughout the city at a cost of **\$6,785**
 - ✓ Security Fence repaired guardrails at Kemper and Mosteller Roads at a cost of **\$5,547**
 - ✓ Pioneer replaced 3rd Base Line Netting at Kemper Park at a cost of **\$2,250**
 - ✓ Atkins and Stang repaired the Gower Park Tennis Court Light Controls at a cost of **\$4,500**
 - ✓ Team All Sports performed Top Dressing on Berke Soccer Fields at a cost of **\$19,250**

- **Capital Improvements to Buildings:** **Total: \$19,959**
 - ✓ ESI re-wired the police exhaust fan to a separate circuit and installed new GFI outlets to the police locker room at a cost of **\$1,500**
 - ✓ Premier Mechanical installed a new exhaust fan in the police locker room and installed two (2) inline pumps to the HVAC air handlers in the boiler room at a cost of **\$9,700**
 - ✓ Premier Mechanical installed new ductwork in the police station for improved air conditioning flow at a cost of **\$6,850**
 - ✓ Premier Mechanical installed a power surge monitor UPS to protect the HVAC system from power surges and outages at a cost of **\$1,909**

WASTE COLLECTION / RECYCLING

Sharonville residents as a whole recycled 690.81 tons of metal, glass, plastic, and paper in 2016. That is a decrease of 41.46 tons of recycled material from 2015. On average, each household in Sharonville recycled 222 pounds in 2016 which represents 14.4% of all the total waste generated by residents. The City received a total of \$17,601.15 in 2016 versus \$20,619.62 in 2015 which is a 14.6% decrease for Residential Recycling Income from the Hamilton County Solid Waste District.

The City of Sharonville is committed to recycling by offering this service FREE to its residents. Residents who recycle save natural resources, conserve energy, and reduce pollution. Recycling also boosts our economy by creating 169,000 jobs (4.3% of all jobs) and \$6 billion in annual wages just in the State of Ohio.

The 2016 recycling efforts in Sharonville:

- ✓ Conserved enough energy to power every home in Sharonville for 7 days!
- ✓ Reduced more air pollution than if every household in Sharonville rode a bicycle to work for 4 weeks!
- ✓ Saved 5,947 trees from being harvested!

(Source of information from Hamilton County Solid Waste & Recycling)



Acceptable household items for recycling:

PLASTIC: Any bottle or jug – make sure the bottle or jug has a mouth smaller than the rest of the container. The plastic lid **MUST** be attached to the empty bottle or jug. Other plastic containers (i.e. margarine or hinged containers) are **NOT** acceptable. **PLEASE - NO PLASTIC GROCERY BAGS** – plastic bags get into the machinery parts at the Rumpke Recycling Plant and cause severe equipment failure, causing Rumpke to shut the line down to rid the parts of the plastic bags

GLASS: Any color or size as long as it is a bottle or jar. Remove the metal lid and place the lid in the recyclable bin. Drinking glasses, broken glass or light bulbs (of any kind) are **NOT** acceptable.

METAL: All food related metal cans and aluminum drink cans. Please rinse out food cans! **NO** paint cans, coat hangers or scrap metal!

PAPER: If you can tear it, all paper (even glossy) is recyclable. All paperboard, paper cartons (no caps) and cardboard (free of food and grease) is recyclable. For shredded paper, place in a paper bag and place in the recycling bin.

GOLDEN VIEW ACRES

Safety

The annual fire inspection was conducted on August 18, 2016 and no violations were noted. All batteries were replaced in the smoke detectors.

Resident Turnover

During the 2016 year there were 10 new residents with 10 apartments being newly filled. Two residents changed apartments within the complex. These changes and new move-ins helped increase revenue. The increase revenues help defray costs and reduce the loan owed on the property.

Annual Receipts

2012 = \$285,962.00	2015 = \$302,468.30
2013 = \$281,476.90	2016 = \$303,324.01
2014 = \$295,017.83	

Routine Maintenance

As an apartment becomes vacant, it is evaluated for repairs and/or renovations. 2016 Routine maintenance included: 12 apartments repainted; 8 apartments re-carpeted; 10 kitchens had floor sheet vinyl replaced; 4 refrigerators replaced; 5 hot water heaters replaced; 9 stoves replaced; 9 toilets replaced. Over the year, there were 21 water leaks.

Capital Improvements

With the age of the buildings being over 30 years old, major capital improvements to the apartments are necessary with the primary focus on the kitchens, bathrooms, carpeting, appliances, and plumbing. In 2016, twelve (12) apartments were upgraded at a cost of \$39,782.00.

REMODELED KITCHEN



REMODELED BATHROOM



ACKNOWLEDGEMENT

As Sharonville's Public Works Director, I want to thank and acknowledge all the employees of the Street Maintenance Division and Parks Maintenance Division in the Public Works Department for their dedication and hard work demonstrated throughout 2016. The department continues to be challenged to find ways to maintain the high level of services our residents have come to expect. I believe our Public Works Department employees met that challenge in 2016 and will continue on that course in the future. Our employees know and understand their responsibilities to the residents of Sharonville. We have a diverse, but very talented group of employees who have demonstrated the ability to tackle most any job that needs attention. I am very thankful for their commitment to this department and the residents of Sharonville.

Thank you Council and Administration for all the support you have demonstrated over the last year. We are all part of what makes Sharonville a great place to work and live.

CHALLENGES AND GOALS FOR 2017

Effective August 1, 2016, the Recreation Park Maintenance crew was merged into the Public Works Department. Pat Schehr remains the manager of the Park Maintenance Division and Mike Carlson remains the manager of the Street Maintenance Division. Both divisions fall under the supervision of Public Works Director, Joe Kempe. The challenge for 2017 will be to incorporate the two separate operations into a more efficient and cooperative department as a whole. Many projects that were performed separately by each division will be incorporated to include both personnel and equipment interchangeably creating greater efficiencies in both divisions.

Fields Ertel Road from just east of Bennington Drive (corporation limit with West Chester) to Route 42 is in desperate need of repair. In September, 2015 and 2016, the City applied to the Ohio Public Works Commission (OPWC) for funding for major improvements for this project, which included new storm water drainage system, curbs, sidewalks on the north side of the road, widening of the travel lanes and new pavement. Unfortunately, the Commission did not rate the City's project high enough to receive any funding for this project in either year. As a result, the Administration has decided to borrow the funds at a 0% rate from OPWC in order to start construction in the year 2017, as originally planned.

The Public Works Department has been researching and experimenting with better, more efficient ways to utilize liquid chemicals that are added to the salt when coming off the dump trucks onto the streets. In 2015, the department purchased a mixture of salt brine and a liquid called Ice B'Gone (80/20% mixture) that when sprayed onto the rock salt helps the salt work more efficiently than Calcium Chloride in very cold temperatures (below 20 degrees). At the same time, this mixture should adhere to the pavement as the salt melts the snow and ice so that as new snow falls it melts without throwing additional salt. The challenge for 2017 will be more experimentation with this liquid mixture and to eventually equip all our snow vehicles so that this chemical can be used on all the trucks and to start pre-treating the streets. New larger tanks were added to several large dump trucks in 2016 for this purpose. However, due to the mild winter conditions experienced in 2016, the PW Department was not able to experiment with the liquids as much as it hoped which pushes the experimentation of the liquids into 2017. The expectation and long term goal is to utilize more chemicals and less rock salt with the same "high standard" results in the snow/ice removal process. Since the chemicals cost so much less than using rock salt, the city should experience significant savings.