

The Swearing-In Ceremony for the newly-appointed Councilmember Glen Lovitt preceded the regular Sharonville Council Meeting. Mr. Lovitt was administered the oath of office by Mayor Kevin Hardman.

President Vicki Hoppe called the regular Sharonville Council meeting of July 20, 2021 to order at 7:00 p.m. A moment of silence was held followed by the Pledge of Allegiance led by Charles Lippert.

ROLL CALL

◆ In attendance for Roll Call were Council Members: Rob Tankersley, Mike Wilson, Charles Lippert, Glen Lovitt, Dave Koch, and Paul Schmidt. Also in attendance were Mayor Kevin Hardman, President Vicki Hoppe, Safety Service Director Jim Lukas, Law Director Mark Piepmeier, Auditor Ed Cunningham and Treasurer Kurt Irey and Department Heads: Human Resources Director Noah Powers, Community Development Director John Creech. Councilmember Sue Knight was absent with notice.

MINUTES

◆ The Minutes from the regular council meeting of June 22, 2021 were approved as written and distributed.

REPORTS AND COMMUNICATIONS

◆ MAYOR – KEVIN HARDMAN

- Welcomed Glen Lovitt to Council and expressed his happiness that he is part of the team.
- A large thank you was given to everyone who made the July 4th celebrations (which occurred on July 3rd) a fantastic and successful event, including but not limited to the Princeton City School District for allowing the festivities to occur on their site, the Sharonville Recreation Department for moving the parade route over to the new site, Sharonville Public Works Department, Fire Department, Police Department who all had staff present to assist with the event and finally Anna Ehlerding who worked with the vendors and Princeton City Schools to make it all work.
- Sharonfest is this coming weekend, encouragement sent for everyone to visit the event.

◆ SAFETY SERVICE DIRECTOR – JIM LUKAS

- Police Department is hosting an Open House on Tuesday August 3rd from 3:00pm to 7:00 pm just to show the public the new facility and just to have a good time.
- Explanation of Legislation:
 - 2021-34 is a salary ordinance changing a position that is currently titled street construction maintenance manager to a new position title more appropriate which is Assistant Public Works Director. Noah Powers was present for questions, however none were raised.
 - Mayor Hardman and President Hoppe took a moment to wish Mr. Powers a Happy Birthday who's birthday it is this day.
 - 2021-37 is a recommendation from Planning Committee to vacate an unimproved portion of Maple Avenue right-of-way. It is all unimproved ROW and would be equally split between the two property owners. John Creech was present for questions, however none were raised.
 - 2021-47-E is a request from Third Eye Brewery for a seven year tax abatement for an expansion project for production and warehouse capabilities. Tom Schaefer, co-owner of Third Eye Brewery was present and provided details of the expansion and was available for questions, however none were raised.
 - Mayor Hardman congratulated him on their success and reiterated his delight of having such a great business in the City and in the Northern Lights District.

- 2021-R-07-E ratifies the acceptance of the Purdue-Pharma opioid settlement.
- 2021-R-08-E and 2021-R-09-E affirms the fact-finding report dealing with the patrol officers bargaining unit and sergeants bargaining unit. Noah Powers was present for questions, however none were raised.
- Voice Vote correcting a .07 cents error in Ordinance 2021-40.

◆ **PRESIDENT OF COUNCIL – VICKI HOPPE**

- Welcomed Glen Lovitt to Council.
- Reminded Council that signups are underway for SharonFest, 2-hour shifts available either night.

◆ **CLERK OF COUNCIL – TERI BUCHEIT**

- No report.

◆ **AUDITOR – ED CUNNINGHAM**

- The Auditor’s report for the month of June was submitted to Council.
- 47% of the budget has been spent with 50% of the year completed.

◆ **TREASURER – KURT IREY**

- The Treasurer’s report for the month of June was submitted to Council.
- The Tax report for the month of June was submitted to Council and is attached to the Minutes.
- Earnings tax is up 22.3% year to date.
- Motel tax continues to be below other years due to the pandemic.

◆ **LAW DIRECTOR – MARK PIEPMEIER**

- No report.

RESIDENTS DESIRING TO BE HEARD BEFORE COUNCIL

- ◆ None.

COUNCIL COMMITTEES

◆ **COMMUNITY DEVELOPMENT – ROB TANKERSLEY**

- The Community Development Committee met and a copy of the committee report is attached to the Minutes.

◆ **COMMUNITY SERVICES – CHARLES LIPPERT**

- Welcomed Glen Lovitt to Council and to the Community Services Committee.
- The next Community Services Committee Meeting is scheduled for Wednesday, August 04, 2021 at 4:00 p.m. in the Administration Conference Room.

◆ **BUDGET & FINANCE – DAVE KOCH**

- No report.

◆ **PROJECT OVERSIGHT – DAVE KOCH**

- The Project Oversight Committee met and a copy of that report will be provided next meeting.

◆ **HONORED CITIZENS – SUE KNIGHT**

- No report.

◆ **LAW & PUBLIC SAFETY – PAUL SCHMIDT**

- The next Law & Public Safety Committee meeting is scheduled for Tuesday, August 03, 2021 at 4:00 p.m. in the Administration Conference Room.

RULE SUSPENSION MOTIONS

- ◆ The motion by Mr. Tankersley for the suspension of the regular rules of Council to allow for a first and only reading with immediate effectivity on Ordinances 2021-47-E, Resolutions 2021-R-07-E, 2021-R-08-E and 2021-R-09-E was seconded by Mr. Lippert. Voice Vote on passage. Motion approved unanimously.

UNFINISHED BUSINESS

- ◆ **ORDINANCE 2021 – 34**, Amending the Salary Ordinance 2020 – 54 to Retitle the Position “Street Construction Maintenance Manager” to “Assistant Public Works Director” and Reflect the Position as a Fair Labor Standards Act Exempt Position. Clerk of Council gave the third reading of the ordinance. The motion for passage by Mr. Koch was seconded by Mr. Schmidt. There being no discussion, the Clerk proceeded with a Roll Call Vote on passage. Motion approved unanimously.
- ◆ **ORDINANCE 2021 – 37**, Vacating Unimproved Right of Way Easement, Authorizing Mayor to Sign Plat. Clerk of Council gave the third reading of the ordinance. The motion for passage by Mr. Wilson was seconded by Mr. Lippert. There being no discussion, the Clerk proceeded with a Roll Call Vote on passage. Motion approved unanimously.

NEW BUSINESS

- ◆ **ORDINANCE 2021 – 47-E**, Authorizing the Safety/Service Director to Enter Into a Community Reinvestment Area (CRA) Development Incentive Agreement with BT4 Holdings LLC (Third Eye Brewing) and Declaring an Emergency. Clerk of Council gave the first and only reading of the ordinance. The motion for passage by Mr. Lippert was seconded by Mr. Wilson. There being no discussion, the Clerk proceeded with a Roll Call Vote on passage. Motion approved unanimously.
- ◆ **RESOLUTION 2021 – R – 07 – E**, Resolution Ratifying Acceptance of the Fifth Amended Joint Chapter 11 Plan of Reorganization of Purdue Pharma L.P. in the United States Bankruptcy Court for the Southern District of New York, Case No. 19-23649. Clerk of Council gave the first and only reading of the resolution. The motion for passage by Choose an item. was seconded by Choose an item.. There being no discussion, the Clerk proceeded with a Roll Call Vote on passage. Motion approved unanimously.
- ◆ **RESOLUTION 2021 – R – 08 – E**, Approving Fact Finding Report in the Matter of the City of Sharonville and Fraternal Order of Police, Case No. 2020-Med-10-1222, Issued by Fact Finder Gregory P. Szuter on July 16, 2021 and Declaring an Emergency . The Clerk of Council gave the first and only reading of the resolution. The motion for passage by Mr. Wilson was seconded by Mr. Lippert. There being no discussion, the Clerk proceeded with a Roll Call Vote on passage. Motion approved unanimously.
- ◆ **RESOLUTION 2021 – R – 09 – E**, Approving Fact Finding Report in the Matter of the City of Sharonville and Fraternal Order of Police, Case No. 2020-Med-10-1221, Issued by Fact Finder Gregory P. Szuter on July 16, 2021 and Declaring an Emergency. The Clerk of Council gave the first and only reading of the resolution. The motion for passage by Mr. Lippert was seconded by Mr. Lovitt. There being no discussion, the Clerk proceeded with a Roll Call Vote on passage. Motion approved unanimously.

- ◆ **VOICE VOTE**, Approving the correction of .07 cents to Ordinance 2021-40. The motion for passage by Mr. Tankersley was seconded by Mr. Wilson. Voice vote. Motion approved unanimously.

RESIDENTS DESIRING TO BE HEARD BEFORE COUNCIL

- ◆ Jerome Frye, 10549 Thornview Drive, spoke on the traffic issues on Thornview because of the Glendale-Milford construction. Asked why the flashing speed limit sign was taken away, and Mayor Hardman advised that they moved it to Cornell. Mr. Frye advised Council that speeding is still a factor and now box trucks are an issue, especially early in the morning. President Hoppe stated she would advise the Police Chief to make that department aware.

OTHER MATTERS TO BE HEARD BEFORE COUNCIL

- ◆ Mayor Hardman noticed that the Society of Historic Sharonville on Facebook, it is a fascinating look at what Sharonville looked like many years ago.

EXECUTIVE SESSION

- ◆ At 7:29 p.m. the motion by Mr. Lippert to move to go into Executive Session pursuant to section 121.22(G)(2) of the Ohio Revised Code, to discuss the purchase of property was seconded by Mr. Wilson. Roll Call Vote to move into Executive Session. Motion approved unanimously. At 7:49 p.m. the motion by Mr. Lippert to come out of Executive Session was seconded by Mr. Tankersley. Roll Call Vote to come out of Executive Session. Motion approved unanimously.

ADJOURNMENT

- ◆ The motion by Mr. Tankersley to adjourn the meeting was seconded by Mr. Wilson. President of Council Vicki Hoppe adjourned the meeting at 7:50 p.m.

ATTEST

Teresa Bucheit, Clerk of Council Date

Vicki Hoppe, P_resident of Council Date



For the Community Development Committee

To: Rob Tankersley
From: John Creech
Subject: Community Development Department Activities
Date: July 19, 2021

For Period April 22, 2021 thru July 15, 2021

Administrative:

1. Sydney Yee, Co-Op/Intern from University of Cincinnati School of Planning, started on May 3, 2021.
2. Jamie Kreindler, City Planner, attended four (4) sessions of Citizen Planner Virtual Training the week of May 24, 2021 sponsored by the Ohio Chapter of the American Planning Association.
3. The Zoning Code Update Steering Committee met on June 16, 2021 and reviewed draft Northern Lights Overlay District and General Development Standards regulation updates.
4. Held Comprehensive Plan Implementation Meeting with Safety Service Director on Thursday, June 17, 2021 to assess Comprehensive Plan implementation status.
5. Received notification from the Ohio Department of Transportation Safe Routes to School Selection Committee on June 21, 2021 that grant was awarded in the amount of \$264,440 for safety improvements adjacent to Sharonville and Evendale Elementary Schools.
6. Attended Sharonville Chamber of Commerce Board Meeting on Monday, June 21, 2021.
7. Attended Mill Creek Alliance (MCA) Board Meeting the afternoon of June 24, 2021.
8. Entered into agreement with Kleingers Group for engineering/design services for three (3) phases of Sharonville Downtown Loop Master Plan implementation. Held walk through of project area with Kleingers/City Staff on June 30, 2021.
9. Coordinated site visit with potential bidders to install Electric Vehicle Chargers at the Sharonville Convention Center on Monday, July 12, 2021.
10. Façade Grants Administration was returned to Katy Kanelopoulos upon her return.
11. Attended Sharonville Small Business Alliance Meeting on Tuesday, July 13, 2021 at That Dog Café.
12. Interviewed five (5) potential candidates on Wednesday, July 14, 2021 for Fall 2021 Co-Op.
13. Wendy Moeller of Compass Pointe Planning presented a comprehensive Zoning Code Update to Planning Commission on July 14, 2021.
14. Attended Sharonville Chamber of Commerce Luncheon on July 15, 2021.
15. Currently accepting applications for vacant Admin Specialist/Clerk position in Department as of July 16, 2021.



Building/Permitting:

180 Building, Electric and Zoning Permit Applications submitted since April 22, 2021.

Top 10 Permits issued during period (value of improvement):

1. 100 Partnership Way - Kutol Products – Building Addition/HVAC	\$1.5M
2. 3590 Hauck Road – Gilkey Window – Building Addition	\$855K
3. 11413 Enterprise Park Dr – Habegger – Building Addition	\$623K
4. 3254 Kemper Road – Scarlet Oaks – Interior Alternation	\$431K
5. 12011 Mosteller Rd – Gentherm/Weiss Technik – New Building	\$350K
6. 77 Partnership Way – Gem City Tire – Building Addition	\$346K
7. 12164 Lebanon Road – Kroger – Re-Roof	\$292K
8. 12197 Lebanon Road –Anchor Properties – Pacific Dental Interior	\$216K
9. 88 Partnership Way – USUI International – Interior/Fire Alarm	\$153K
10.2101 Kemper Road – Gorilla Glue – Parking Lot Improvement	\$122K

Code Enforcement:

- 200 - new cases since last report of April 22, 2021
- 355 – new cases since January 1, 2021
- 210 – abated/closed cases since January 1, 2021

- 2 - Cases pending/resolved in Sharonville Mayor’s Court (See Below)
 1. 3436 Grandview – open storage, property maint – case continued from 01/27/2021. Defendant was no show, case continued again from 03/03/2021.
 - No change in status of case. Defendant did not appear. Capias was issued and remains in effect. Due to recite when Defendant is picked up.
 2. 11662 Sharonwoods – inoperable vehicle, dilapidated fence. Service confirmed per UPS. Court was scheduled for 03/17/2021.
 - Defendant did not appear. Capiases were issued, but then rescinded to attempt personal service via Police Dept on 2nd shift or weekend. Defendant has made no attempt to comply. Again, defendant did not appear. Due to lack of identifying information, Clerk is unable to issue a capias warrant. Therefore, the property owner will again be summoned.

[Click Here for the Most Up to Date List of Property Maintenance and Zoning Violations](#)



Inspections – (since last report of April 22, 2021)

- 220 Inspections Performed (including building, electric, zoning, junkyard, property maintenance)

Planning/Zoning Meetings:

BZA Cases (May 12, 2021 meeting results):

- Variance for Fence – 4148 Tepe Ct. - APPROVED
- Variance for Freestanding Sign setback – 6125 E Kemper Ave. - APPROVED

BZA Cases (June 9, 2021 meeting results):

- Request for variance to connect double gate privacy fence to front corner of house at 10818 Willfleet Drive – Sharonville Zoning Ordinance 1159.04(p)(1) - APPROVED
- Request for three (3) variances to erect a six foot (6') privacy fence at 10511 Thornview Drive – Sharonville Zoning Ordinance 1159.04(p)(1)(4)(5)
 - a. Variance to erect a six foot (6') privacy fence in the side yard – 1159.04(p)(1)
 - b. Variance to erect a six foot (6') privacy fence with non-finished side facing abutting property – 1159.04(p)(4)
 - c. Variance to erect a six foot (6') privacy fence back-to-back with an existing fence of a neighboring property – 1159.04(p)(5) - APPROVED

BZA Cases (July 14, 2021 meeting results):

- Request for variance to reduce the rear lot line setback from 15' to 10' for above ground swimming pool installation in the rear yard at 4148 Tepe Court – Sharonville Zoning Ordinance 1125.18 - APPROVED

Upcoming BZA Cases (August 11, 2021 meeting)

- 4211 Allenhurst Close Ct – Accessory Use over 500 square feet
- 11165 Reading Road – Sign Variance
- 11656 Lebanon Road – Sign Variance
- 3739 Creek Road – Fence Setback Variance

Planning Commission Cases (May 12, 2021 meeting results):

- Conditional Use Permit for Privacy Fence – 4148 Tepe Ct. - APPROVED
- Site Plan Review – 3295 Sharon Rd – Sinclair Landscaping. - APPROVED



Planning Commission Cases (June 9, 2021 meeting results):

- Application for Conditional Use Permit to install a new privacy fence with double gate at 10818 Willfleet Drive - APPROVED
- Application for Conditional Use Permit to erect a privacy fence at 10511 Thornview Drive - APPROVED
- Application for Conditional Use Permit to occupy and utilize two vacant storefront units of property for a church at 3325 East Sharon Road Units C+D - APPROVED

Planning Commission Cases (July 14, 2021 meeting results):

- Site Plan Review to create a connecting building between two existing buildings at 3590 Hauck Road (Gilkey Window Company) –APPROVED
- Zoning Code Update Discussion

Upcoming Planning Commission Cases (August 11, 2021 meeting):

- 3739 Hauck Road – Potential Rezoning from General Business (GB) to General Industrial (GI)

On the Radar/Upcoming/Prospects:

- 1) Zoning Code Update Steering Committee meetings are scheduled for July 28, 2021 and August 25, 2021 in Sharonville Council Chambers from 11:30am-1pm.
- 2) Proposals are due on July 30, 2021 for installation of Electric Vehicle Chargers at Sharonville Convention Center.
- 3) Public Input Open House on Sharonville Downtown Loop Master Plan will be held on Wednesday, August 4, 2021 from 6-8pm at the Sharonville Cultural Arts Center.
- 4) Discussions continue with UDF, 12191 Mosteller Rd, and CT Consultants regarding traffic impact study recommendations i.e. improvements to Mosteller Road.
- 5) Coordinating with Mill Creek Collaborative and Great Parks of Hamilton County on acquisition of property from Norfolk Southern Railroad along Sharon Creek for future stream bank restoration and multi-use recreational trail.
- 6) Coordinating with Mill Creek Collaborative and Great Parks of Hamilton County on possible land donation by the Brown Family Trust located adjacent to Sharon Creek at end of Ohio Ave.
- 7) Coordinating with Hamilton County Economic Development Corporation on potential Economic Development (CEDAP) Grant application with Hamilton County.

AUDITOR & TREASURER'S REPORT
June 30, 2021
Tax Report

Income Tax										
MONTH-TO-DATE	<u>2017</u>		<u>2018</u>		<u>2019</u>		<u>2020</u>		<u>2021</u>	
JUNE										
BUSINESS PROFITS	\$ 515,776.30	15.44%	\$ 595,412.57	-22.25%	\$ 462,943.88	-48.17%	\$ 239,921.53	284.27%	\$ 921,945.57	
INDIVIDUAL	\$ 86,433.87	10.26%	\$ 95,304.41	3.55%	\$ 98,683.14	28.03%	\$ 126,342.94	-23.55%	\$ 96,585.58	
WITHHOLDING	\$ 1,597,793.68	3.10%	\$ 1,647,374.71	18.20%	\$ 1,947,140.76	-10.45%	\$ 1,743,655.04	-5.34%	\$ 1,650,514.87	
INTEREST & PENALTY	\$ 15,345.04	-27.20%	\$ 11,171.61	229.05%	\$ 36,759.94	-25.91%	\$ 27,236.30	-39.63%	\$ 16,442.60	
TOTAL	\$ 2,215,348.89	6.04%	\$ 2,349,263.30	8.35%	\$ 2,545,527.72	-16.04%	\$ 2,137,155.81	25.66%	\$ 2,685,488.62	
	\$ 14,630,991.58		\$ 14,807,075.54		\$ 15,524,039.06		\$ 13,871,427.11		\$ 16,965,229.34	
YEAR-TO-DATE	<u>2017</u>		<u>2018</u>		<u>2019</u>		<u>2020</u>		<u>2021</u>	
BUSINESS PROFITS	\$ 2,485,138.71	12.10%	\$ 2,785,927.84	-13.04%	\$ 2,422,699.38	-36.24%	\$ 1,544,616.82	156.83%	\$ 4,272,754.21	
INDIVIDUAL	\$ 924,576.18	-6.51%	\$ 864,408.16	14.27%	\$ 987,782.20	-36.61%	\$ 626,117.81	56.66%	\$ 980,903.87	
WITHHOLDING	\$ 11,149,343.44	-0.72%	\$ 11,069,076.35	8.11%	\$ 11,966,752.90	-3.20%	\$ 11,583,646.24	-0.16%	\$ 11,565,297.29	
INTEREST & PENALTY	\$ 71,933.25	21.87%	\$ 87,663.19	67.46%	\$ 146,804.58	-20.27%	\$ 117,046.24	24.97%	\$ 146,273.97	
TOTAL RECEIPTS	\$ 14,630,991.58	1.20%	\$ 14,807,075.54	4.84%	\$ 15,524,039.06	-10.65%	\$ 13,871,427.11	22.30%	\$ 16,965,229.34	

Note: The income tax amounts above are from the tax system and may differ during the year from other finance reports due to timing differences. The tax system recognizes revenue as documentation is available. While the receipts are posted to the finance system based on the month deposits posted on the bank statement. Efforts are made at year end for annual receipts to balance.

Lodging Tax			
	<u>2020</u>		<u>2021</u>
Lodging Tax YTD	423,131.80	-26.14%	312,544.15

AUDITOR & TREASURER'S REPORT
May 31, 2021
Tax Report

Income Tax										
MONTH-TO-DATE	<u>2017</u>		<u>2018</u>		<u>2019</u>		<u>2020</u>		<u>2021</u>	
MAY										
BUSINESS PROFITS	\$ 73,256.37	-21.38%	\$ 57,592.91	65.80%	\$ 95,487.76	47.06%	\$ 140,421.63	98.65%	\$ 278,945.32	
INDIVIDUAL	\$ 43,600.52	-1.79%	\$ 42,819.92	-11.38%	\$ 37,947.49	57.08%	\$ 59,606.22	424.64%	\$ 312,720.56	
WITHHOLDING	\$ 1,588,476.63	2.98%	\$ 1,635,759.37	7.48%	\$ 1,758,134.26	-10.70%	\$ 1,569,985.96	30.14%	\$ 2,043,173.46	
INTEREST & PENALTY	\$ 8,755.84	109.67%	\$ 18,358.39	-69.19%	\$ 5,655.77	174.06%	\$ 15,500.11	61.21%	\$ 24,987.57	
MONTHLY TOTAL	\$ 1,714,089.36	2.36%	\$ 1,754,530.59	8.13%	\$ 1,897,225.28	-5.89%	\$ 1,785,513.92	48.97%	\$ 2,659,826.91	
	\$ 12,415,642.69		\$ 12,457,812.24		\$ 12,978,511.34		\$ 11,859,605.93		\$ 14,279,740.72	
YEAR-TO-DATE	<u>2017</u>		<u>2018</u>		<u>2019</u>		<u>2020</u>		<u>2021</u>	
BUSINESS PROFITS	\$ 1,969,362.41	11.23%	\$ 2,190,515.27	-10.52%	\$ 1,960,011.38	-33.43%	\$ 1,304,695.29	156.83%	\$ 3,350,808.64	
INDIVIDUAL	\$ 838,142.31	-8.23%	\$ 769,190.29	15.42%	\$ 887,811.33	-43.69%	\$ 499,947.42	76.89%	\$ 884,347.29	
WITHHOLDING	\$ 9,551,549.76	-1.36%	\$ 9,421,701.64	6.35%	\$ 10,020,435.14	-1.80%	\$ 9,839,740.69	0.76%	\$ 9,914,782.42	
INTEREST & PENALTY	\$ 56,588.21	35.02%	\$ 76,405.04	44.30%	\$ 110,253.49	-18.47%	\$ 89,887.90	44.40%	\$ 129,802.37	
TOTAL RECEIPTS	\$ 12,415,642.69	0.34%	\$ 12,457,812.24	4.18%	\$ 12,978,511.34	-9.59%	\$ 11,734,271.30	21.69%	\$ 14,279,740.72	

Note: The income tax amounts above are from the tax system and may differ during the year from other finance reports due to timing differences. The tax system recognizes revenue as documentation is available. While the receipts are posted to the finance system based on the month deposits posted on the bank statement. Efforts are made at year end for annual receipts to balance.

Lodging Tax			
	<u>2020</u>		<u>2021</u>
Lodging Tax YTD	313,876.46	-21.86%	245,275.55