

**President Vicki Hoppe called the regular Sharonville Council meeting of November 8, 2022 to order at 7:00 p.m.** A moment of silence was held followed by the Pledge of Allegiance led by Ed Cunningham.

### **ROLL CALL**

- ◆ In attendance for Roll Call were Council Members: Rob Tankersley, Mike Wilson, Paul Culter, Glen Lovitt, Dave Koch, Sue Knight and Paul Schmidt. Also in attendance were Mayor Kevin Hardman, President Vicki Hoppe, Safety Service Director Jim Lukas, Law Director Charles Lippert, Auditor Ed Cunningham, Treasurer Kurt Irey, and Department Heads: Finance Director Scott McKeehan, Community Development Director John Creech, Public Works Director Steve Busam, Fire Chief Dan Sunderman and Economic Development Director Alaina Geres.

### **MINUTES**

- ◆ The Minutes from the regular council meeting of October 25, 2022 were approved as written and distributed.

### **REPORTS AND COMMUNICATIONS**

#### ◆ **MAYOR – KEVIN HARDMAN**

- Looking forward to seeing everyone at 5:00 pm Thursday for the Budget Work Session; recommendations from Administration has been delivered to all Councilmembers for review. Request made that questions be emailed to everyone so it helps move the process along as well as help someone who may have the same question.
- Friday at 3:00 pm at Patriot Pointe will be the Veteran's Day Event with Sharonville Elementary School students honoring the veterans.

#### ◆ **SAFETY SERVICE DIRECTOR – JIM LUKAS**

- With Veteran's Day approaching, the City, with the help of Anna Ehlerding, had plaques made recognizing all thirty-three current city employees who are also veterans. These plaques containing their names and branches will be hung in the Municipal Building hallway with the goal of updating it at this time each year.
- Explanation of Legislation:
  - Resolution 2022-R-22-E accepts extension of one year free bridge inspection from ODOT. Mr. Busam was present for questions, however none were raised.
  - Ordinance 2022-60-E is a follow up to the Zoning Code update from earlier in the year where it created a new chapter for a fee schedule, specifically reduced permit fees to \$40 and eliminated the application fee. Mr. Creech was present for questions, however none were raised.
  - Ordinance 2022-61-E deals with \$50 Christmas gift cards to employees and puts this in place as an annual gift unless changed by future legislation.
  - Ordinance 2022-62-E approves the reimbursement to Planning Commission members for \$50 worth of expenses by providing them gift cards.
  - Ordinance 2022-63-E deals with a Ford Expedition used by the Fire Department and was approved in the 2022 budget. New legislation is needed to change the supplier due to the original provider unable to fulfill the order because of supply chain issues. Fire Chief Dan Sunderman was present for questions, however none were raised.

- Ordinance 2022-64-E deals with a city-owned parcel on Chester Road and requesting it be moved to the C.I.C. Mrs. Geres was present for questions, however none were raised.
  - Mr. Lippert requested the language relating to obtaining a mandatory survey be stricken in the title of Ordinance 2022-64-E. If the Hamilton County Engineer doesn't accept the legal description in the deed, then the process will be rewritten to include mandatory surveys.
- Voice Vote requested to extend DORA hours for Christmas on the Loop.
  - Mrs. Geres spoke to the meeting about the Christmas on the Loop event which is on December 10<sup>th</sup>, 10:00 a.m. – 2:00 p.m. Due to the construction on Depot Square, this event is being held behind Cliff's Hardware store. There will be a bounce house, face painting, balloon artist, and the chance to win an ornament by collecting 12 of 18 stickers by going around to the participating businesses and getting a sticker.

◆ **PRESIDENT OF COUNCIL – VICKI HOPPE**

- Reviewed the 2023 calendar and set the council meetings for the year. A Voice Vote accepting that 2023 calendar was requested. A motion by Mr. Lovitt was made with a second by Mrs. Knight. Motion accepting the 2023 council dates was approved unanimously.
- Reminder that dinner will be ready at 5:00 p.m. for Thursday's work session and the meeting will begin at 5:30 p.m.

◆ **CLERK OF COUNCIL – TERI BUCHEIT**

- Two liquor permits were reviewed and returned to the Ohio Liquor Board: (New) Denu Convenience LLC DBA Kemper Quick Stop, 1629 E. Kemper; (New) Boylo Foods LLC, DBA Scramblers, 4006 Hauck.

◆ **LAW DIRECTOR – CHARLES LIPPERT**

- No report.

**RESIDENTS DESIRING TO BE HEARD BEFORE COUNCIL**

- ◆ Tim Schmidt, 12215 Pickwick Place, asked for day and time on the DORA extension. Mrs. Geres informed him it was for Christmas on the Loop to begin at 10:00 a.m.

**COUNCIL COMMITTEES**

◆ **COMMUNITY DEVELOPMENT – MIKE WILSON**

- The next Planning and Zoning Meeting will be Wednesday, November 09, 2022 beginning at 6:30 p.m. in Council Chambers.

◆ **COMMUNITY SERVICES – GLEN LOVITT**

- The next Community Services Committee Meeting is scheduled for Wednesday, November 16, 2022 at 4:00 p.m. in the Administration Conference Room.

◆ **BUDGET & FINANCE – DAVE KOCH**

- No report.

◆ **PROJECT OVERSIGHT – DAVE KOCH**

- The Project Oversight Committee met and a summary of that meeting was provided. The committee report is attached to the Minutes.
- The next Project Oversight Committee Meeting is scheduled for Tuesday, December 13, 2022 at 6:00 p.m. in the Administration Conference Room.

◆ **HONORED CITIZENS – SUE KNIGHT**

- The Honored Citizens Committee honored all the Sharonville Veterans at the meeting, noting the large population of military personnel who served in the Vietnam War. Encouraged all to attend the ceremony Friday, November 11<sup>th</sup> at 3:00 pm at Patriot Pointe for a Veteran ceremony.

◆ **LAW & PUBLIC SAFETY – PAUL SCHMIDT**

- The next Law & Public Safety Committee meeting is scheduled for Tuesday, November 15, 2022 at 4:00 p.m. in the Administration Conference Room.

**RULE SUSPENSION MOTIONS**

- ◆ The motion by Mr. Tankersley for the suspension of the regular rules of Council to allow for a first and only reading with immediate effectivity on Ordinances 2022-60-E, 2022-61-E, 2022-62-E and 2022-64-E and Resolution 2022-R-25-E and a 2<sup>nd</sup> and 3<sup>rd</sup> readings with immediate effectivity of Ordinances 2022-57-E, 2022-58-E and Resolutions 2022-R-22-E, 2022-R-23-E and 2022-R-24-E was seconded by Mr. Wilson. Voice Vote on passage. Motion approved unanimously.

**UNFINISHED BUSINESS**

- ◆ **ORDINANCE 2022 – 53 – E**, Authorizing the Safety/Service Director to Enter into an Addendum to the Current Contract with SwimSafe Pool Management for Aquatic Operations Extending the Contract for One Year for the Calendar Year 2023 and Approving a Fee Schedule for that Year. Clerk of Council gave the third reading of the ordinance. The motion for passage by Mr. Koch was seconded by Mrs. Knight. There being no discussion, the Clerk proceeded with a Roll Call Vote on passage. Motion approved unanimously.
- ◆ **ORDINANCE 2022 – 55**, Authorizing the Safety/Service Director to Enter into a Contract with CT Consultants to Provide Engineering and Site Plan Review for Calendar Year 2023 and Approving CT Consultants' 2023 Fee Schedule. Clerk of Council gave the second reading of the ordinance.
- ◆ **ORDINANCE 2022 – 56**, Authorizing the Disposal of Two Surplus Pinball Machines (Twilight Zone and Whirlwind). Clerk of Council gave the second reading of the ordinance.
- ◆ **ORDINANCE 2022 – 57 – E**, Authorizing the Safety / Service Director to Enter into a Job Creation Incentive Grant (JCIG) for Project Dough and Declaring an Emergency. Clerk of Council gave the second reading and third reading of the ordinance. The motion for passage by Mr. Culter was seconded by Mr. Lovitt. There being no discussion, the Clerk proceeded with a Roll Call Vote on passage. Motion approved unanimously.

- ◆ **ORDINANCE 2022 – 58 – E**, Amending 2022 Appropriations in the 401 Capital Fund and Authorizing the Safety/Service Director to Enter into Agreement(s) for Construction Monitoring of the Main Street Bridge and Dam Improvements and Declaring an Emergency. Clerk of Council gave the second reading and third reading of the ordinance. The motion for passage by Mr. Wilson was seconded by Mr. Tankersley. There being no discussion, the Clerk proceeded with a Roll Call Vote on passage. Motion approved unanimously.
- ◆ **RESOLUTION 2022 – R – 22 – E**, Authorizing the Safety Service Director to Enter into an Agreement with the Ohio Department of Transportation to Provide for Bridge Inspection Services for 2023. The Clerk of Council gave the second reading and third reading of the resolution. The motion for passage by Mrs. Knight was seconded by Mr. Koch. There being no discussion, the Clerk proceeded with a Roll Call Vote on passage. Motion approved unanimously.
- ◆ **RESOLUTION 2022 – R – 23 – E**, Resolution Authorizing the Safety Service Director to Submit an Application for a Federal Land and Water Conservation Grant through the Ohio Department of Natural Resources and Declaring an Emergency. The Clerk of Council gave the first reading of second reading and third reading the resolution. The motion for passage by Mr. Lovitt was seconded by Mrs. Knight. There being no discussion, the Clerk proceeded with a Roll Call Vote on passage. Motion approved unanimously.
- ◆ **RESOLUTION 2022 – R – 24 – E**, Resolution Accepting the Amounts and Rates As Determined By the Budget Commission & Authorizing the Necessary Tax Levies and Certifying Them to the County Auditor and Declaring an Emergency. The Clerk of Council gave the second reading and third reading of the resolution. The motion for passage by Mr. Culter was seconded by Mr. Wilson. There being no discussion, the Clerk proceeded with a Roll Call Vote on passage. Motion approved unanimously.

## **NEW BUSINESS**

- ◆ **ORDINANCE 2022 – 59**, Amending Codified Ordinance 521.13 (Weed Removal) to Allow for only one Notification per Calendar Year. Clerk of Council gave the first reading of the ordinance.
- ◆ **ORDINANCE 2022 – 60 – E**, Enacting Chapter 1309 of the Sharonville Codified Ordinances and Declaring an Emergency. Clerk of Council gave the first and only reading of the ordinance. The motion for passage by Mr. Tankersley was seconded by Mr. Wilson. There being no discussion, the Clerk proceeded with a Roll Call Vote on passage. Motion approved unanimously.
- ◆ **ORDINANCE 2022 – 61 – E**, Providing Holiday Gifts for City Employees and Declaring an Emergency. Clerk of Council gave the first and only reading of the ordinance. The motion for passage by Mr. Koch was seconded by Mr. Lovitt. There being no discussion, the Clerk proceeded with a Roll Call Vote on passage. Motion approved unanimously.
- ◆ **ORDINANCE 2022 – 62 – E**, Providing Reimbursement for Members of the Sharonville Planning Commission and Declaring an Emergency. Clerk of Council gave the first and only reading of the

ordinance. The motion for passage by Mr. Wilson was seconded by Mr. Culter. There being no discussion, the Clerk proceeded with a Roll Call Vote on passage. Motion approved unanimously.

- ◆ **ORDINANCE 2022 – 63 – E**, Authorizing the Safety/Service Director to Enter into a Contract for the Purchase and Subsequent Conversion of a New Ford Expedition for the Sharonville Fire Department and Declaring an Emergency. Clerk of Council gave the first and only reading of the ordinance. The motion for passage by Mr. Lovitt was seconded by Mrs. Knight. There being no discussion, the Clerk proceeded with a Roll Call Vote on passage. Motion approved unanimously.
- ◆ **ORDINANCE 2022 – 64 – E**, Authorizing the Safety Service Director to Convey Approximately 0.802 Acres Commonly Known as 11250 Chester Road to the Community Improvement Corporation of Sharonville after Obtaining Necessary Survey and Declaring an Emergency. Clerk of Council gave the first and only reading of the ordinance. A Voice Vote to strike “after Obtaining Necessary Survey” from the title was made by Mr. Tankersley and was seconded by Mr. Schmidt. Motion approved unanimously. The motion for passage by Mr. Tankersley was seconded by Mr. Schmidt. There being no discussion, the Clerk proceeded with a Roll Call Vote on passage. Motion approved unanimously.
- ◆ **RESOLUTION 2022 – R – 25 – E**, Resolution Declaring Intent to Conduct Internet Auctions for the Sale of Unneeded, Obsolete or Unfit City Personal Property during Calendar Year 2023 and Declaring an Emergency. The motion for passage by Mr. Culter was seconded by Mr. Tankersley. There being no discussion, the Clerk proceeded with a Roll Call Vote on passage. Motion approved unanimously.
- ◆ **VOICE VOTE** – President Hoppe called for a Voice Vote requesting Council’s approval to extend DORA hours for the Christmas on the Loop event. The motion for consideration by Mr. Koch was seconded by Mrs. Knight. Voice Vote called. Motion approved unanimously.

#### **RESIDENTS DESIRING TO BE HEARD BEFORE COUNCIL**

- ◆ Tim Schmidt, 12215 Pickwick Place readdressed the meeting about extending the hours of the DORA and was concerned about people walking around with alcohol when a funeral is happening.
  - President Hoppe stated there would be no need for someone to go down as far as the funeral home since Athenians is closed and no other place sells alcohol towards that end.
  - Mayor Hardman reiterated that DORA does not allow anyone to walk on private property without permission. If there is a problem that happens, it will be addressed.

#### **OTHER MATTERS TO BE HEARD BEFORE COUNCIL**

- ◆ Councilmember Tankersley received an email from Darrin Upp who runs the Sharonville Historic Society that he received a \$300 donation and learned that it is ranked 3<sup>rd</sup> in the State as a historic society.
- ◆ Anyone who would like to donate to a family, please reach out to the Sharonville Community Fund who adopts 50-60 families within the community who otherwise would not have the means to have a Christmas.
  - Suggestion made that Council adopts a family.

- ◆ Councilmember Knight welcomed the other side back to the meeting.
- ◆ Senior Citizen Christmas Dinner will be December 12<sup>th</sup> at 11:00 a.m. Please RSVP by Thanksgiving.

**ADJOURNMENT**

- ◆ The motion by Mr. Lovitt to adjourn the meeting was seconded by Mrs. Knight. President of Council Vicki Hoppe adjourned the meeting at 7:40 p.m.

**ATTEST**

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Teresa Bucheit, Clerk of Council      Date

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Vicki Hoppe, President of Council      Date